

Governor's Council on Food Security
Draft Minutes
March 15, 2017

The Governor's Council on Food Security held a public meeting on March 15, 2017, beginning at approximately 1:07 P.M. at the following locations:

Division of Public and Behavioral Health
4150 Technology Way Room 303
Carson City, NV 89706

Southern Nevada Adult Mental Health Services
6161 W. Charleston, East Hall
Las Vegas, NV 89146

Board Members Present

Christy McGill, Director of Safe and Respectful Learning Environment, Department of Education
Steve Fisher, Administrator, Division of Welfare and Supportive Services (DWSS)
Matthew Tuma, Governor's Office of Economic Development
Kirsten Coulombe, Deputy Administrator, Division of Public and Behavioral Health (DPBH), proxy for Cody Phinney, Administrator, DPBH
Chuck Duarte, CEO, Community Health Alliance
Jodi Tyson, Director of Government Affairs, Three Square
Donnell Barton, Administrator of Food and Nutrition Division, Department of Agriculture
Mary Liveratti, President, American Association of Retired Persons (AARP), Nevada State
Amy Hill, Government Relations, Walmart
Kenneth Osgood MD MPH, Southern Nevada Health District, (SNHD) Board of Health
David Weaver, Food Service Industry Consultants
Cherie Jamason, CEO, Food Bank of Northern Nevada

Board Members Not Present

Kathleen Sandoval, Nevada First Lady
Denise Peri, Nevada Fresh Pack, Sales, Walmart
Jim Barbee, Director, Department of Agriculture

Also Present

Beth Handler, Bureau Chief, Bureau of Child, Family and Community Wellness (BCFCW), DPBH
David Ramirez-Silva, WIC Program Officer 1, BCFCW, DPBH
Jennifer Bonk, Chronic Disease Prevention and Health Promotion (CDPHP) Section Manager, BCFCW, DPBH
Darlene Dougherty, Supplemental Nutrition Assistance Program (SNAP) Nutrition Specialist and Outreach Coordinator, DWSS
Laura Urban, Food Security and Wellness Manager, CDPHP, BCFCW, DPBH
Barbara Paulsen, Nevadans for the Common Good
Karissa Loper, Deputy Bureau Chief, BCFCW, DPBH
Julia Peek, Deputy Administrator, Community Services, DPBH
Pat Petrie, Director's Office, DHHS

Reena Gupta, Nutrition and Wellness Associate, CDPHP, BCFCW, DPBH
Roger Mowbray, Deputy Director, Temporary Assistance for Needy Families (TANF) Administration
Linda Anderson, Chief Deputy Attorney General, Attorney General's Office, State of Nevada

1. Call to Order, Roll Call, and Announcements

Christy McGill, vice-chair, called the meeting to order at 1:07 P.M.

Roll call was taken, and it was determined a quorum of the Governor's Council on Food Security (GCFS) was present.

2. ACTION ITEM: Approve Minutes of January 11, 2017 Council Meeting

Ms. McGill asked if there were any corrections to the draft minutes from the January 11, 2017 meeting.

CHRISTY MCGILL ENTERTAINED A MOTION TO APPROVE THE MINUTES FROM THE JANUARY 11, 2017 MEETING. A MOTION TO APPROVE WAS MADE BY DR. KENNETH OSGOOD. DISCUSSION ABOUT CORRECTIONS FOR THE MINUTES OCCURED.

Jodi Tyson commented on the error found on page 19 where the word "indigenous" is used. It should be replaced with the word "indigent."

Mary Liveratti commented on the correct spelling of Barbara Paulsen's name. It needs to be corrected throughout the minutes.

CHRISTY MCGILL ASKED IF THERE WAS A SECOND MOTION. CHERIE JAMASON SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.

3. Update on 2017 Council meeting dates

Laura Urban explained the Office of Food Security (OFS) is reissuing the 2017 meeting dates handout due to leaving out the May meeting. The new handout is included in the meeting packet and is available on the GCFS website.

4. Make recommendations and approve the 2016 Annual Report

Ms. McGill asked if there was public comment for this agenda item. There was no comment. Ms. McGill asked Ms. Urban to provide an overview of the 2016 Annual Report.

Ms. Urban reported on the accomplishments of 2016, beginning with activities initiated in 2015. This work included the passage of SB503, AB107, and the Cottage Food Bill. The success of SB503 was the primary focus of the report. Another focus was the establishment of evaluation measures for the Plan's activities.

Ms. Tyson asked if the evaluation mentioned in the report referred to the SNAP project currently taking place in select Las Vegas zip codes.

Ms. Urban clarified the evaluation work refers to the stakeholder interviews conducted by DPBH to establish measures for each of the activities in the Plan.

Steve Fisher clarified the pilot Ms. Tyson mentioned is the Healthy Hunger Free Kids Act (HHFKA) Grant, which provides extra money per month to certain SNAP recipients.

Ms. Tyson thought this pilot was the evaluation piece mentioned in the report since it was a collective effort. She also asked about an interagency collaborative effort to streamline the application process for SNAP. She thought these two items should be included in the report.

Ms. Urban said she would be happy to include Ms. Tyson's suggestions.

It was established the 2016 Annual Report outlined accomplishments from the 2016 calendar year. The timeline in the beginning of the report provided a high-level overview of the progression of the Council and its accomplishments.

CHRISTY MCGILL ENTERTAINED A MOTION TO APPROVE THE 2016 ANNUAL REPORT UPON THE ADDITION OF THE RECOMMENDATIONS. A MOTION TO APPROVE WAS MADE BY AMY HILL. CHERIE JAMASON SECONDED THE MOTION WHICH PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.

5. Update on Senior Study

Ms. Urban said the OFS will be the lead for the study. The OFS worked within the Master Service Agreement to craft a proposal and budget for the study. The projected budget is \$41,095. The proposal was submitted to the United States Department of Agriculture (USDA). The Council will be updated once the proposal is approved.

Ms. McGill asked Ms. Urban to share the indicators of the study.

Ms. Urban said the proposal was created using the briefs Barbara Paulsen and Ms. Tyson created and shared at the January 11th meeting. The OFS proposed a gap analysis of the current senior nutrition programs and overall food systems supporting senior nutrition efforts. The study will assess funding and strategies needed to ensure program sustainability.

Dr. Osgood asked if a gap analysis will determine the need for senior nutrition services and address the lack of resources to meet the needs.

Ms. Urban affirmed the gap analysis is included in the proposal.

Cherie Jamason said it is important to look beyond the USDA and the Aging and Disabilities Services Division (ADSD) nutrition programs to understand all the moving parts affecting senior food security, such as housing and health issues. The food bank has been approached by different organizations about additional food boxes for seniors like a monthly pantry box. Factors may be overlooked if the study only addresses government-supported senior nutrition programs.

Ms. Tyson said she spoke with Director Richard Whitley about pantries and home delivery meal programs, in addition to factors such as transportation, housing, medical care programs, and reimbursable services.

Ms. Urban said the proposal included the development of a study group to determine methodology and indicators.

Ms. Liveratti asked Ms. Urban about the timeline for the study.

Ms. Urban said the OFS is awaiting approval from the USDA. Due to the SNAP-Education funding cycle, the anticipated completion date for the study is September 2017.

Dr. Osgood asked Ms. Tyson if life-supporting services were a part of the discussion with Director Whitley.

Ms. Tyson said life-supporting services were not part of the discussion. She recalled a reimbursable service provided by the Affordable Care Act and Medicare which was included in the brief presented to Director Whitley.

Dr. Osgood suggested including caretaker support. Dr. Osgood asked Ms. Urban to include these services in the study.

Ms. Liveratti asked if the study will also look at the reimbursement of current services.

Ms. Urban said she believes it is part of the proposal.

The budget timeline for ADSD was discussed. It was determined the ADSD budget will not be submitted until 2018, which gives ADSD plenty of time to review recommendations from the study.

6. Report on and make recommendations regarding Action Plan data request

Ms. Urban said at the last meeting it was requested the OFS investigate the progress made on the ten priorities identified by the Council. This task was requested to determine what activities need to be prioritized for support. The ten prioritized activities fall under four overarching "Lead" and "Feed" goals. When possible, qualitative data in the form of narrative and quantitative data was collected. For "Feed" activities relating to child nutrition programs, quantitative data was collected using 2013 as the baseline. Ms. Urban shared an additional document, *Food Insecurity in Nevada*, which provided a snapshot of food insecurity in Nevada using Behavioral Risk Factor Surveillance System (BRFSS) and Youth Risk Behavior Survey (YRBS) data. The OFS will continue to work with Office of Public Health Informatics and Epidemiology to collect population-based data relating to food security to share with the Council.

Ms. McGill asked why "Grow" activities were not included in the update, since significant progress has been made.

Ms. Urban said it was requested at the last meeting to only review the prioritized activities.

Ms. Jamason said the plan was created in 2012 and progress has been made on several activities. She requested the creation of a subcommittee to review the original action plan, identify accomplishments, and add additional issues as needed.

Ms. McGill agreed and proposed to include the creation of the subcommittee on the agenda for the next meeting.

Ms. Liveratti asked when the BRFSS data was collected.

Ms. Urban said data was collected between 2013 and 2015.

It was requested to include the *Food Insecurity in Nevada* document in the 2016 Annual Report.

It was decided the progress of the entire plan will be included in the 2017 Annual Report, after the subcommittee has met.

Ms. Urban said this agenda item was originally put as an action item in case the Council wanted to prioritize certain activities further.

Ms. Jamason reiterated the Council needs to determine the progress of the entire plan before identifying priorities further. She stated it is important to understand what has happened, understand current trends and environmental issues, and add new priorities. Work can be done without costs.

Ms. McGill asked Las Vegas attendees to share their thoughts.

Dr. Osgood was the only Las Vegas member present. He agreed.

CHRISTY MCGILL ENTERTAINED A MOTION. MARY LIVERATTI MADE A MOTION FOR THE CHAIR TO APPOINT A SUBCOMMITTEE TO UPDATE THE PLAN, DETERMINE WHAT HAS CHANGED SINCE THE PLAN WAS DEVELOPED, AND COME BACK WITH RECOMMENDATIONS TO THIS BODY. CHUCK DUARTE SECONDED THE MOTION.

Chuck Duarte asked if there will be a timeframe established for the subcommittee.

Ms. Liveratti said the creation of the subcommittee will be an agenda item for the May meeting. She said the Council was unsure if they could create a subcommittee without the presence of the Chair. For this reason, Ms. Liveratti is not placing a timeframe on the creation of the subcommittee. Ms. Liveratti asked Mr. Duarte if he wanted to amend the motion as a result.

Mr. Duarte approved the motion as so amended.

Ms. McGill asked the Council to consider whether they would like to participate in the subcommittee.

Karissa Loper informed the Council this agenda item was a public comment item.

THE MOTION AS SO AMENDED PASSED UNANIMOUSLY WITHOUT PUBLIC COMMENT.

7. Report on and make recommendations regarding consideration of new appointees for the vacant positions of:

- One member representing community-based services (Southern Nevada)
- One member representing the executive administration in the gaming and hospitality industries

Ms. McGill asked if there were any recommendations for the two open positions. She then recommended Stacy Smith from Nye Community Coalition for the membership “representing community-based services (Southern Nevada)” position.

Ms. Hill commented on the vacancies of “One member representing University of Nevada: Cooperative Extension” and “One member representing non-food manufacturing business.” She asked if those vacancies also need to be considered.

Ms. Urban said those positions are in the process of being appointed by the Director of Health and Human Services. The Council voted on the recommendations for those positions at the January meeting.

Ms. McGill asked if the Council had suggestions for membership “representing the executive administration in the gaming and hospitality industries.”

Ms. Hill suggested Rob Medeiros from Boomtown. She offered to reach out to Mr. Medeiros and gauge his interest.

Ms. Jamason asked about the Cooperative Extension membership vacancy, because she has a recommendation.

Ms. Urban said the Council voted to recommend Aurora Buffington to fill the position at the last meeting.

Dr. Osgood asked if Ms. Buffington was willing to take the position.

Ms. Urban said Ms. Buffington has been notified of the Council’s recommendation.

Ms. Paulsen said Ms. Buffington would be an excellent addition if she accepts.

NO FUTHER PUBLIC COMMENT WAS MADE.

8. Follow-up discussion and make recommendations for bill commemoration of Senator Debbie Smith.

Ms. Urban said at the last meeting the Council motioned to put forth a bill memorializing Senator Debbie Smith. The OFS learned the Senate Committee on Legislative Operations and Elections is putting forth BDR 1124, a concurrent resolution memorializing Debbie Smith. Currently the bill has no language. The OFS will continue to track the BDR and update the Council when there is more information available.

Ms. McGill asked if the Council decided on a plaque or something similar to commemorate Senator Debbie Smith.

Ms. Urban answered there will be an agenda item for the May meeting to discuss further.

NO FUTHER PUBLIC COMMENT WAS MADE.

9. Identify new areas of focus and create any subcommittees

Ms. Hill said the Council should place a hold on any new subcommittees and areas of focus until the results from the previously recommended Plan subcommittee are shared.

Ms. Liveratti asked Linda Anderson if members of the public can serve on a subcommittee.

Ms. Anderson responded yes.

Ms. Tyson asked if the workgroup meetings for the Senior Study would have to abide by Open Meeting Law.

Ms. Anderson answered no, as long as the workgroup is not a subcommittee of the Council.

Ms. Jamason requested the addition of an agenda item for the next meeting. The subject relates to the food insecurity research under the Truckee Meadows' Healthy Communities project funded by the Arnold Grant. This is an effort to broaden thinking beyond the federal nutrition programs.

Dr. Osgood said at the last meeting various synergy opportunities were discussed. He spoke with Adele Solomon from SNHD and found no one from the Council has contacted her. There are many efforts addressing food insecurity happening in Clark County. The Council should be aware of these activities. He suggested the Council seek out information regarding the referral program between 911 and 211 as well as the SNHD Community Health Improvement Plan (CHIP).

Ms. McGill asked if Dr. Osgood was suggesting they invite Ms. Solomon to present.

Dr. Osgood answered yes.

Mr. Duarte agreed and suggested contacting Washoe County Health District's (WCHD) Kevin Dick to present on their CHIP as well. Some of the CHIP work is incorporated in the Truckee Meadows' Healthy Communities project.

Ms. McGill said having Truckee Meadows' Healthy Communities, WCHD, and SNHD present on the intersection between CHIPs and food insecurity is a great idea.

NO FURTHER PUBLIC COMMENT WAS MADE.

10. Public Comment

Ms. McGill asked Donnell Barton to comment on Senate Bill Three (SB3) around the reporting changes to Breakfast After the Bell.

Ms. Barton said SB3 had its first public hearing a few weeks ago. Everyone who testified was in favor of the proposed changes. Changes included removing language requiring a 10% increase in participation per year. The new language states schools must increase or maintain rates of school breakfast participation. If schools do not meet this goal, then they will be required to submit a corrective action plan. The bill is currently in committee.

Beth Handler mentioned the Council will see a new agenda format moving forward. This Council's agenda will be synced with the formatting of Board of Health agendas. She said she will be available at the next meeting to provide support. She promises the new format will be much more user-friendly.

11. Closing Remarks and Adjournment

No closing remarks were given.

Christy McGill adjourned the meeting at 2:00 P.M.